

Preliminary Technical Rider

This document consists of six (6) pages.

<u>A. COMPANY</u> – The Company consists of 6 performers, and 4 production staff, traveling by a Truck pulling a Trailer and a Minivan. Parking should be made available near the theatre for the duration of the run at no expense to the company.

<u>B. RUNNING TIME</u> – The full production runs approximately 130 minutes with one 15 minute intermission.

<u>**C. ADVANCE</u>** – Kate Whitecotton, the Tour Production Manager will contact your Technical Director at least two weeks prior to show date. See contact info on Page 6 should you have questions pertaining to this Rider or any other production aspects.</u>

D. LOAD-IN REOUIREMENTS – A minimum of 6 hours is required for "Day of Performance Load in" to load in and focus all elements, providing all lighting equipment is pre-hung, gelled and patched according to the information sent. The following steps are designed to make sure that *Yesterday and Today*'s load-in is a hassle free experience for all involved. If ANY of the steps below cannot be completed before our staff arrives, please contact our Tour Production Manager so that we can prepare to alter our load-in plan.

1. Preparation – In preparation for *Yesterday and Today*'s load-in, the following steps are to be taken prior to the crew's arrival:

- All lights must be hung, patched, gelled and tested according to the light plot sent by a member of *Yesterday and Today*'s technical staff
- All house soft goods should be hung
- The stage should be clear and swept

Load in will commence approximately 6 hours prior to curtain time.

2. Personnel - Local crew required for load-in, setup, run of show, and load-out assistance:

Load-In/Out and Set-Up		Show	
1	Electrician	2	FOH Personnel (for request tables)
1	General Tech	1	Light Board Operator
1	Wardrobe		
1	Light Board Operator		

The above crew requirements are based on a typical load-in/show situation. If the local union requires an additional complement of crew, these will be provided at no expense to the Company. The above figures are only estimates and may be altered slightly at the time of advancing the show by the Tour Production Manager.

3. Loading Door - The loading door should be close to the stage. All obstructions must be removed prior to the Company's arrival. The loading ramp must be free of ice, salted if necessary and well lit. The loading door should have a minimum height of seven feet and a minimum width of eight feet. Our truck must be able to unload at the loading door or loading platform.

<u>E. LIGHTING AND ELECTRICAL</u> – The light plot must be hung, circuited, gelled and tested prior to the Company's arrival. Refer to the *Yesterday and Today* light plot and documentation provided.

PLEASE REFER TO ATTACHED LIGHTING PLOT FOR SPECIFIC INSTRUMENTS AND PLACEMENT.

The venue will supply all necessary cable required to circuit ALL light plot fixtures including the ground-supported strips provided by the venue.

The venue will provide a Light Board Operator that will work with our TD to focus the lights and run the Light Board for the show.

<u>F. COLOR MEDIA</u> – All gel is Roscolux and is supplied by the venue

See Attached Color Schedule

It is the responsibility of the venue to provide tall, mobile, and safe focusing equipment of appropriate size (*Genie lift, rolling A- frame, light bridge, etc.*).

ANY NECESSARY SUBSTITUTIONS OF THE ABOVE LISTED LIGHTING EQUIPMENT MUST BE DISCUSSED WITH AND APPROVED BY THE LIGHTING DESIGNER OR TOUR LIGHTING DIRECTOR PRIOR TO THE COMPANY'S ARRIVAL.

<u>**G. GENERAL STAGE NOTES</u>** – Company travels with full set, costumes, props, and musical instruments. Set consists of 2 platforms on stage (to be provided by Presenter) and a projector (to be projected on your cyc) that will be rigged and hung from fly system.</u>

1. Items using Stage Battens – Please make sure you have enough stage weight. The battens for scenery should be cleared of all other scenery and have free travel from the floor to the grid. All lines and battens must be clear of previous spike marks.

- The venue is required to provide a plain white or light blue sky drop or cyc to hang in an upstage position.
- A projector will be hung in a downstage position and projected onto the cyc during the show. Placement can vary, depending on availability, and will be determined by Kate Whitecotton on load in day. However, if the Venue has a

projector already hung, the company may request to use it, if our Production Manager feels it will be more effective.

2. Items on deck – The local presenter will ensure the availability of all unobstructed wing space and the cleaning of all wing space and the stage floor prior to the arrival of the Company and prior to the curtain of each performance. There are two riser platforms for the band provided by the Presenter.

- 1 8'x8'x2' riser
- 1 4'x8'x8" riser
- 1 LeMaitre Radiance Hazer using a water-based fluid and carried by the Company is used throughout the show and is generally placed in one of the wings.

3. House drapery – The venue is to provide appropriate sets of black legs and borders to properly mask the stage. If the venue has a standard house hang of black legs and borders, although not optimal, it would be acceptable for the show. On stages with prosceniums less than 38', the black legs should hang no further on stage than the proscenium opening.

- All trims will be set by the Tour Lighting Director prior to light focus.
- As previously noted, the venue is to provide a plain white or light blue sky drop or cyc.
- A black traveler must be hung downstage of the cyc, and used to frame the projections.
- A house curtain is not used for the show.

<u>H. SOUND</u> – We travel with a complete system. However, if there is an existing sound system in your theatre, we may opt to patch into or use it if our Sound Engineer feels it will be more effective. If house sound is utilized, our Tour Production Manager will review specs and modify accordingly.

The FOH position will require unimpeded sightline to the stage and is ideally located in the center of the venue, on the main floor, approximately 75 - 100 feet from the stage.

The venue is asked to provide power for the stage. Three quad boxes upstage of the platforms and three quad boxes evenly spaced downstage. The FOH speakers are to be powered on a separate circuit with two outlets at each speaker position.

The venue is asked to provide ten (10) 9 volt batteries, and twenty (20) AA batteries for wireless microphone units.

<u>I. ADDITIONAL NEEDS</u> – As this is an audience request show, the venue must provide multiple areas throughout public space such as outer main lobby, balcony lobby, etc. where audience members can fill out and submit their request cards prior to the show and again at intermission.

Audience members will need to be urged by Front of House Staff/Ticket Takers upon arrival to fill out the provided request cards prior to the performance starting. Depending on size of house, there should be 2-3 request stations in the main lobby and 1-2 in outer balcony lobby (if applicable) that consist of:

- Table top / writing surface
- Ample supply of sharpened pencils

• A request catcher (i.e. a basket/fishbowl where patrons may leave requests) Yesterday & Today Tech. Rider p. 3 of 6 • Signage or FOH Personnel instructing patrons

The Company will provide all request cards unless otherwise discussed.

Our production manager will periodically collect the requests over the course of the audience walk-in and take them backstage for the band to begin assembling the set list for ACT I.

J. DRESSING ROOMS and RESTROOM – Two (2) large chorus-type dressing rooms are required, as well as one (1) star dressing room. The dressing rooms must be near hot and cold running water with easy access to restroom facilities not used by the public.

An assortment of Hand and Shower towels should be made available for the band prior and during the show.

<u>K. WARDROBE</u> – *Yesterday and Today* will provide all costumes. An ironing board, iron, and commercial steamer should be made available for our use as well. Portable costume racks should be available throughout the wardrobe work area and in all dressing room spaces. A washer and dryer should be made available for Company use. For multiple performances and runs, the Company will need dry cleaning services at no additional cost to the Company.

The company requests a designated person from the Venue to iron that evenings show clothes.

L. HEADSETS – The Local Presenter is required to provide headsets to the following positions: Stage Manager position, lighting console, and sound console. This is a must if lighting/sound positions are in separate areas of the house.

<u>M. MERCHANDISING</u> – The local presenter will provide, at no cost to the production, one well-lit area of high-traffic, for merchandise sales. In each of the merchandising areas, the local presenter must provide a table with black tablecloth, 2 "Sharpie" style pens.

<u>N. LODGING</u> – The Local Presenter shall provide 12 non-smoking king or queen single rooms at no expense to the company in a minimum 3-star hotel (*I.e. Holiday Inn Express, Hampton Inn, Radisson*), unless outlined otherwise in the contract. Prior to booking the hotel, please contact Kate Whitecotton to confirm number of rooms. In some cases, the company will be arriving a day earlier and may request the rooms to be broken up for two nights.

IT IS EXTREMELY IMPORTANT THAT THE ROOMS BE ALLERGY FREE, MEANING NO HOTELS OR ROOMS WHERE PETS OR SMOKING WERE OR ARE ALLOWED!

<u>O. HOSPITALITY</u> – On load in day, there should be light foods for coffee break for production crew, as well as local crew consisting of bottled water, coffee, soda water (La Croix or similar in Lime flavor), coke, vegetables, fresh fruit, etc. We also request a package of Ricola cough drops in lemon honey or similar.

Prior to each show there should be a health conscience hot meal with the option of being dairy free (example, cheese, butter, etc. can be provided on the side), and no MSG due to Yesterday & Today Tech. Rider p. 4 of 6

allergies. This will be provided for the production cast and crew (9 people). Two (2) Vegetarian meals will also be provided. Please let Production Manager know if there are any questions, or if you need any meal suggestions. An assortment of beverages, bottled water, soda water, hot water, lemon, honey, coffee, cream, sugar, etc should be made available throughout the day, from load-in to load-out, as well as a case of Heineken and a bottle of Red Wine for after the show.

P. EMERGENCY INFORMATION – Presenter must post on a bulletin board backstage, or the Stage Manager's desk, the names, addresses and 24-hour phone numbers of hospitals, fire department and police stations that may be needed in case of any emergency. Directions to the theatre should also be provided.

<u>O. SECURITY</u> – The Company believes that the security of instruments, personnel, scenery, costumes, properties and personal belongings is of utmost importance. For this reason, theater space used for Company property must be restricted.

<u>R. FIRE DETECTION SYSTEMS</u> – *Yesterday and Today* uses a haze machine with water-based haze throughout the performance. It is the responsibility of the venue to ensure this will not set off any fire detection alarms.

S. YESTERDAY AND TODAY TECHNICAL CONTACTS – If you have any further questions about the details of our production, please feel free to contact any of *Yesterday and Today*'s Production Staff listed below. We are always happy to help you with your preparations in any way we can.

Kate Whitecotton PRODUCTION MANAGER Rave On Productions 402.682.2868 kate@billymcguigan.com

Kyle Toth TECHNICAL DIRECTOR/SOUND ENGINEER 618.727.2295 sendkyleanemail@gmail.com The staff, cast and crew of *Yesterday and Today* are extremely excited about bringing our production to your facility. We also request that you include a scaled ground plan and technical information about your theater, as this will help us to become familiar with your facility. If there are any particular problems that other groups have encountered when playing your facility, please describe them in writing to us. Like you, we want to present the best performance possible. If you have any questions concerning anything in the Rider, please do not hesitate to contact us.

AGREED:

Presenter

Print: _____

Date:	

TECHNICAL DIRECTOR

Print: _____