

THE GIFTS OF THE MAGI

PRELIMINARY TECHNICAL RIDER

This Technical & Hospitality Rider is an integral part of the engagement and therefore should be read carefully. This is a non-yellow card attraction. This is the Preliminary Technical Rider for the tour of GIFTS OF THE MAGI, and is considered to be a portion of the performance contract.

1. General

PRESENTER shall fulfill and provide, at its sole cost and expense, all terms, conditions, and requirements contained in this Rider. Please forward complete building technical packages including rigging points, grid drawings and floor plans to Producer.

Light plots and Soft Goods Plans will be available online at a future date.

2. Venue Preparations

General:

Unless otherwise requested, PRESENTER shall furnish, at their sole cost, access to the place of engagement no less than eight (8) hours prior to show time. The venue shall be clean, well lit, ventilated and properly heated or air- conditioned. The on-stage temperature must be kept comfortable and healthful at all times during the performance for the health and safety of the Company. This temperature should be achieved by one and one half (1 ½) hours prior to curtain and maintained throughout the performance, with as little air movement as possible on stage. *If portable heaters/cooling units are required to achieve this, they shall be obtained at PRESENTER'S expense.*

Dock and Loading Area:

Please maintain all loading areas and keep them completely free of all obstructions, debris, ice/snow, etc. Maintain a clear eight (8) foot wide path from truck area to the stage area.

Sanitary Facilities:

PRESENTER shall provide adequate toilet facilities to all backstage areas for the exclusive use of the Company.

Labor:

Any venue labor requirements shall be completely separate from production labor. If the labor pool is the same, please add the appropriate number of hands to complete all necessary work during the workday. Venues with Union Crews may require additional crew (ie: Loaders, Flys, Gallery Weight Loaders, and other dedicated departments) as required by local rules. Please contact our Production Manager for confirmation of exact crew size.

3. Arrival

The Road Crew and set will arrive approximately eight (8) hours prior to the scheduled performance time.

The Cast will arrive at the theater for sound check, approximately two (2) hours before the first performance.

Gary Musick Productions and Troupe America present

Vehicles: GIFTS OF THE MAGI travels via two (2) vehicles, 1 – 53' Tractor Trailer, and 1 – 49' Motor Coach.

We request that all vehicles be allowed to remain at the load in area for the entire day.
If this is not possible, please arrange for parking nearby.

Shore Power: (where available) will be used for the Motor Coach. For the safety of all local and tour crews, if a qualified person is not included in your load-in crew, one must be provided at the beginning of load-in and near the end of load-out to do the connect and disconnect of the shore power for the crew bus. (This person may also do the stage power tie in at this time.) If shore power is not available, PRESENTER must provide a parking location as close to the stage door as possible where the bus generator can run without affecting the buildings HVAC.

*This power drop is **NOT** critical to the show.*

4. Load IN And OUT Times

GIFTS OF THE MAGI takes approximately six (6) hours to load in, set up, focus and cue. The load out takes approximately two (2) hours after the final performance.

PLEASE NOTE: *The estimates of "IN" and "OUT" may vary with local house conditions. Our Production Manager will schedule exact load in times approximately three weeks before the scheduled performance.*

5. Labor Call

PLEASE NOTE: GIFTS OF THE MAGI has been designed to fit a variety of venues for this tour. As such, local crew needs may vary from the call listed below. However, it is critical that once a crew call has been determined by the shows Production Manager, that it be maintained and correct upon the company's arrival.

Failure to do so, could result in a cancellation of the performance.

If local crew requirements are not met, the PRODUCER'S Production Manager reserves the right to hire additional crew at the local PRESENTER'S expense as required by the Technical Rider. Hires will go through a local Labor Ready/Temp service.

THE TRUCK MAY NOT BE UNLOADED WITHOUT THE FULL LOAD-IN CREW PRESENT.

The labor calls are based on the premise that all able-bodied stagehands can and will assist from one department to another as the need arises during load-in and load-out. If this is not the case, please make the Production Manager aware during the advance call.

Road Staff: The production company travels with 1 Production Stage Manager/Technical Director, 1 Master Electrician, 1 Sound Engineer, 1 Wardrobe Supervisor, 1 Truck Driver.

Members of our road crew are not to be used to supplement or take the place of the crew requirements listed below.

Their function is to coordinate, oversee and instruct the local crew and to assure an efficient load-in, load-out and running of the show. The following crew numbers are based on venues with good loading access and counterweight fly systems. Crew Calls are subject to change due to local conditions.

GIFTS OF THE MAGI is **NOT** a yellow card attraction. As such, all local labor will be provided by the local PRESENTER, or the PRESENTER's designated staff, after consultation with our Production Manager.

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LABOR CALL*

	Load In	Show Call	Load Out
Scenery/Props	4	0	4
Lighting	4	1	4
Sound	1	0	1
Wardrobe	1	0	1
Runner	1	1	1
Loaders	If Required	0	If Required
Totals	11	2	11

* **Please Note:** THE ABOVE NUMBERS ARE SUBJECT TO CHANGE DUE TO LOCAL CONDITIONS. These are the minimum requirements for this production and all crewmembers are expected to have basic tools present with them at call time.

** **Please Note:** This position will “float” between Scenery and Lighting depending on needs. If this is not possible due to local rules, more people than the above numbers, may be needed.

FOR THE SAFETY OF ALL INVOLVED:

ANY STAGE HANDS SHOWING UP FOR WORK OR SHOW CALLS SHOWING ANY SIGNS OF INTOXICATION OR SUBSTANCE ABUSE WILL BE DISMISSED ON THE SPOT AND REPLACEMENTS MUST BE HIRED IMMEDIATELY AT PRESENTER'S EXPENSE.

RUNNER: (This requirement is NOT negotiable and cannot be struck from this rider).

The PRESENTER must provide a local “runner” with vehicle during the entire time the Production Company is booked into the venue. This individual must have a valid driver's license and strong knowledge of the local area. The vehicle must be in safe, clean, and secure condition, and be able to hold 5 passengers in addition to the driver. This person is permitted to be a member of another department within the venue and have non-show duties. However, they must be available at no more than **10 minutes’ notice**. Also please note, this person will be used immediately at the beginning of Load In to transport drivers to hotels. They will also be used to pick up drivers during Load Out from hotels at the end of the night.

6. STAGE REQUIREMENTS

MINIMUM LOADING DOOR SIZE

Minimum 5’ Wide x 7’ High

MINIMUM PROSCENIUM OPENING

35’ 6” Wide by 15’ High for **Full** Set Version
31’ 6” Wide by 15’ High for **Medium** Set Version
28’ 6” Wide by 15’ High for **Small** Set Version

MINIMUM STAGE DEPTH
CROSSOVER

20’ measured from curtain line to the last hang position
There Must be a Cross-over upstage or below stage.
The cross over should be equipped with "running" lights for visibility.

MINIMUM BACKSTAGE CLEARANCE
MINIMUM FLY LINES
HOUSE CURTAIN
CYCLORAMA
MASKING

5’ offstage Left & Right of proscenium
3 for electrics
Guillotine or Traveler is acceptable
Full Stage, White (or other light color)
Black Masking for Electrics
Black Legs upstage of each electric
Black or Dark Colored Backdrop Upstage

The set consists of platforms, hanging scenic units and soft goods. House masking will be used.

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Stage **Must Be free** of all obstructions, and hanging goods other than those mentioned in the STAGE REQUIREMENTS, and shown on the appropriate size soft goods plot. The back wall of the theatre should be clear for storage of scenery, as it is unloaded. Also an 8' wide path should be clear the full distance from the loading area to the stage.

Stage Floor: A black or neutral colored floor is preferred. This floor should be level and even.

Please Note: for venues, which are unable to accommodate the above scenic specifications, the tour's production staff will adapt the technical aspect of the show in order to provide for the best performance possible. NO MODIFICATIONS will be made to the show, which will be detrimental to the safety and structural integrity of the scenery, or to future bookings.

All adaptations are **solely** at the discretion of PRODUCER's technical staff that will keep the production's best interests and safety in mind at all times and put the best possible product on stage.

7. ELECTRICS

GIFTS OF THE MAGI will use the house lighting system operated by PRODUCER's technician via PRODUCER's lighting console. A DMX512 input must be available to tie our console into your system. If no DMX is available, the PRESENTER must provide a DMX interface or a lighting console in addition to the lighting system.

The "A" Plot will consist of approximately 45 instruments in the front of house position, and 45 instruments onstage. The "B" Plot will consist of approximately 35 Instruments in the front of house position, and 40 instruments onstage. The "C" Plot will consist of approximately 30 Instruments in the front of house position, and 30 instruments onstage.

Note: The Light Plot **must** be hung, patched, and colored before the Company's arrival.

For Non Traditional Theatres and Auditoriums: For those venues, which do not have a traditional theatrical lighting system, the show will require a smooth dimmable front wash of the stage.

FOLLOWSPOTS

One (1) Follow spot is required for GIFTS OF THE MAGI. Operator (indicated in Show Crew Call) is to be provided by the PRESENTER.

LADDERS

Lighting: The local venue must have on hand at time of load in one (1) A frame ladder or personal lift (Genie) which will reach the Lighting when at trim position approx. 20-23". Lighting instruments will be focused by PRESENTER's lighting crew with the PRODUCER's lighting technician overseeing the focus.

Scenic: The venue must also have on hand two – 8' or 10' stepladders.

8. SOUND

GIFTS OF THE MAGI will use the house sound system operated by our technician. The production will carry its own microphones and backline. A professional quality PA system with a minimum of 24 inputs and the ability to provide clear full coverage throughout the performance area and an on-stage monitor system are required. A technician familiar with the patching, wiring and operation of the house sound system will be required from load in through load out. The PRODUCTION MANAGER must approve the sound and monitor systems in advance of the production's appearance.

The mix position which should be near the center at the rear of the first set of orchestra seating.

We prefer not to be underneath a deep balcony.

The location can be in an aisle, or where seats have been removed. For this area please provide one (1) 6' table or one (1) 3/4" plywood sheet to be laid over seats at the sound position prior to our arrival. If seats must be removed or the area needs to be leveled in some way, this should happen in advance of our load in.

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Please Note: This show is a mix of amplified vocals and tracks. The show must be mixed from the house. A closed room or room with a window will not be considered acceptable.

Power: The show uses a single phase 208 power drop (minimum of 60 Amps) backstage for sound, a qualified electrician should be on hand at the beginning of load in and out to connect and disconnect this feed. If a dedicated power drop is unavailable, the show will require six (6) - Dedicated 20 Amp outlets backstage. These should be clear of any other power usage by lighting and other items that may cause interference.

Headset Communications: The production will require six (6) headset locations at the following locations. Lighting console, sound console, follow spot, backstage left and backstage right (these backstage units should have 50' of cable, or be wireless). An additional headset will be required in the event the house lights are not operated from one of location listed above.

HEADSET COMMUNICATION BETWEEN THESE STATIONS IS INTEGRAL TO THE QUALITY OF SHOW.

The PRESENTER is required to provide these headsets that must be Clearcom, Telex or equivalent quality (Maxon or Radio Shack wireless are NOT Acceptable).

Orchestra Pit and Piano: No Orchestra Pit or Piano is Required.

9. PROPERTIES

Tables and Running Lights: The Production uses its own road boxes for Prop tables. Please keep stage clear of all other tables and obstructions

Brooms and Mops: Push brooms and mops with buckets should be available. The stage floor will need to be mopped prior to every performance at the PRESENTER's expense.

10. WARDROBE

The Local Venue shall provide the following items:

- 2-Rolling racks
- Wardrobe racks in each dressing room
- 1- 6' to 8' worktable in wardrobe room

If your venue has laundry facilities on site, please inform our production team in advance. Our Wardrobe Supervisor will contact you in advance if they have any other special needs for your load in (IE: Dry Cleaning, major repairs).

Dressing Rooms: All dressing rooms should be equipped with chairs, counters, clothing racks, and lighted make up spaces- (make up lights should be incandescent not fluorescent.).

All dressing rooms must be in close proximity to hot and cold running water, clean towels and rest room facilities, which are separate from those, used by the general public or audience members.

Shower facilities are appreciated but not required.

- Principles: 1 room for 4 men
 1 room for 2 women
- Office: 1 room for the Production and Company Manager if available.

11. RUNNING TIMES

The first act runs approximately 60 minutes, and the second 50 minutes.

Gary Musick Productions and Troupe America present

A 20-minute intermission is the standard. This can be discussed with the tour Production manager if more or less time is needed.

12. HOSPITALITY

Load In: (For 6 persons) * At arrival, the local PRESENTER shall provide coffee, tea, juices, and soft drinks. For the morning break PRESENTER shall provide light breakfast foods such as Granola Bars, bagels, and fruit. For the midday break, light lunch foods such as sandwiches, pizza or chicken. Approximate break times will be determined during the advance calls.

Hot Meal: (12 Persons) * Approximately two (2) Hours prior to curtain, the local PRESENTER shall provide a hot meal (with beverage assortment) for the entire company. Daily menu suggestions will be provided along with the shows advance paperwork. For two show days this meal will be moved to between shows, and the “2 Show Day” provision will come into effect.

Special Dietary needs will be addressed in the advance paperwork.

Two Show Day Hospitality: (For 12 Persons) * Approximately one (1) hour prior to first curtain, the local PRESENTER shall provide coffee, tea, juices, soft drinks and light snack foods such as cheese and crackers, potato chips/pretzels, salsa and chips, fresh fruit, cookies or similar snack food.

Backstage Water: Venue must provide 24-12oz or larger bottles of drinking water backstage for each performance. filtered bottled water coolers are an acceptable substitute, however drinking fountains are not.

* In the event you are providing refreshments for local crew, please be sure to adjust these numbers accordingly, and insure that the road staff is fed prior to the local crew.

13. GENERAL NOTES

Curtain Time: We will always attempt to start the performance exactly at the advertised curtain time unless otherwise advised. Please advise the road crew about any curtain speeches, pre show announcements (recorded or live), or videos.

Performance Payment: The Company Manager must receive the final payment in the form of a cashier's check, money order, university/college check or cash for the performance(s) at the intermission of the last performance. The Company Manager will not accept, under any circumstances, a personal or business check.

Company Size: There are 6 actors, 1 Production Stage Manager/Technical Director, 1 Master Electrician, 1 Sound Engineer, 1 Wardrobe Supervisor and 2 Drivers.

Pertinent Information: Please include with the return of this Rider an up to date copy of your venue’s Information packet, or a link to access this information online. If you do not have a prepared information packet or website with this information, please contact our Production Manager to receive a questionnaire of pertinent information we will need for your venue

Advance Paperwork: All advance paperwork for **GIFTS OF THE MAGI** is handled electronically. Advance scheduling, hospitality and runner information will be emailed to the PRESENTER and Technical Director or Production Manager approximately 3-4 weeks in advance of the engagement.

Light Plots, soft good plans, and floor plans are available online at the web link list on Page 1 of this rider.

The Show’s Production Manager will be in contact by phone to confirm and finalize details approximately 1 to 2 weeks in advance of the engagement.

14. CLOSING AND ACCEPTANCE

The best performance will be achieved if you can meet all of these technical requirements.

We are, however, flexible in many areas. If changes must be made, please contact Troupe America Inc., so that these changes can be discussed and finalized. Changes must be approved in advance by our Production Manager to avoid any on site surprises and conflicts, as well as to insure the safety of both our company and the local personnel.

In the event of changes to this Rider, our office, in advance of the tours commencement, will issue an addendum. If these changes will affect your booking, we will discuss necessary adaptations at that time.

Accepted: _____
(Signature of PRESENTER or PRESENTER's representative required)

Print name: _____ Date: _____

Venue: _____

PRESENTER's Phone: _____ Email: _____

Technical Director/Production Manager: _____
(Please Print)

TD/PM Phone: _____ Email: _____

Venue Website: WWW. _____

**PLEASE REMEMBER TO ATTACH YOUR VENUE SPECIFICATIONS
OR INCLUDE AN ELECTRONIC LINK.**

Thank You